

MINUTES OF THE BOARD OF DIRECTORS MEETING

RUSSELL COUNTY PUBLIC SERVICE AUTHORITY

June 16, 2026

The regular meeting of the Board of Directors of the Russell County Public Service Authority was held on Tuesday, June 16, 2026, at 141 Highland Drive, Lebanon, Virginia.

1. CALL TO ORDER & ROLL CALL

Chairman Harry Ferguson called the meeting to order at **6:00 PM**.

Board Members Present:

- Harry Ferguson, Chairman
- Clifford Hess
- David Edmonds
- Stephen Perkins
- Joe Huff
- Thomas "Tommy" Tignor
- Dave Cheek
- *(A full quorum was present with all board members in attendance.)*

Staff & Guests Present:

- Chris Dye, Executive Director
- Penny Gilbert, Office Manager
- Jeremy O'Quinn, Legal Counsel
- Tina McGee, Public Guest
- Nicole Horton, Public Guest

2. OPENING CEREMONIES

- **Pledge of Allegiance:** Led by Chairman Harry Ferguson.
- **Opening Prayer:** Offered by Board Member David Edmonds.

3. APPROVAL OF THE AGENDA

Upon a motion by **Clifford Hess**, seconded by **Joe Huff**, the Board voted unanimously to approve the agenda as presented. **Motion carried.**

4. PUBLIC COMMENTS

Public comments were received from **Tina McGee** and **Nicole Horton**.

5. APPROVAL OF MINUTES

Upon a motion by **Clifford Hess**, seconded by **Joe Huff**, the Board voted unanimously to approve the minutes of the previous meeting. **Motion carried.**

6. REORGANIZATION OF THE BOARD

Chairman Harry Ferguson temporarily turned the floor over to Executive Director Chris Dye to conduct the reorganization and annual election of board officers.

- **Chairman:** **Joe Huff** nominated Harry Ferguson for the position of Chairman, seconded by **Tommy Tignor**. There being no further nominations, a vote was called and Harry Ferguson was re-elected as Chairman. **Motion carried.**

MINUTES OF THE BOARD OF DIRECTORS

MEETING

Held at the Hotel Hamilton, New York, on the 1st day of May, 1911.

Present: Mr. J. B. ...

Mr. J. B. ... of the ... County, New York, ...
Mr. J. B. ... of the ... County, New York, ...

1. TO OPEN A BANK ACCOUNT

Resolved, That the Board of Directors ...

Resolved, That the Board of Directors ...

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2. TO OPEN A BANK ACCOUNT

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3. TO OPEN A BANK ACCOUNT

Resolved, That the Board of Directors ...

Resolved, That the Board of Directors ...

4. TO OPEN A BANK ACCOUNT

Resolved, That the Board of Directors ...

5. TO OPEN A BANK ACCOUNT

Resolved, That the Board of Directors ...

Resolved, That the Board of Directors ...

6. TO OPEN A BANK ACCOUNT

Resolved, That the Board of Directors ...

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Resolved, That the Board of Directors ...

Resolved, That the Board of Directors ...

Resolved, That the Board of Directors ...

- *(Executive Director Chris Dye then returned control of the meeting to Chairman Ferguson.)*
- **Vice-Chairman: Tommy Tignor** nominated Clifford Hess for the position of Vice-Chairman, seconded by **Joe Huff**. There being no further nominations, the vote was called. **Motion carried.**
- **Secretary: Joe Huff** nominated Tommy Tignor for the position of Secretary, seconded by **Clifford Hess**. There being no further nominations, the vote was called. **Motion carried.**
- **Treasurer: Tommy Tignor** nominated David Edmonds for the position of Treasurer. Mr. Edmonds respectfully declined the nomination. **Joe Huff** then nominated Stephen Perkins, seconded by **David Edmonds**. There being no further nominations, the vote was called. **Motion carried.**

7. REPORTS & UPDATES

- **Project Updates:** Presented by Executive Director Chris Dye.
- **Director's Report & Water Loss:** Presented by Executive Director Chris Dye.

8. EXECUTIVE SESSION

Upon a motion by **Clifford Hess**, seconded by **David Edmonds**, the Board voted to enter into Executive Session pursuant to **Virginia Code § 2.2-3711(A)(7) & (8)** for the purpose of consulting with legal counsel regarding actual or probable litigation and specific legal matters requiring legal advice. **Motion carried.**

Upon a motion by **Clifford Hess**, seconded by **Tommy Tignor**, the Board voted to exit Executive Session and return to open session. **Motion carried.**

Statement of Compliance: Chairman Ferguson noted that no Board action or votes were required or taken as a result of the discussions held during the Executive Session.

9. BUSINESS ITEMS

New Business

- None.

Old Business

- **Budget Approval:** Upon a motion by **David Edmonds**, seconded by **Dave Cheek**, the Board voted to approve the budget. **Motion carried.**
- **Pool Fill Fee Update:** Upon a motion by **David Edmonds**, seconded by **Stephen Perkins**, the Board voted to update the pool fill fee for PSA customers to **\$12.00 per 1,000 gallons**. **Motion carried.**
- **Leak Adjustment Policy:** Upon a motion by **David Edmonds**, seconded by **Clifford Hess**, the Board voted to update the leak adjustment policy to limit adjustments to **one (1) per year** with a carry-over, and set the adjustment fee to **\$10.00 per 1,000 gallons**. **Motion carried.**
- **First Bank & Trust Proposal:** No action was taken on the proposal. This item is not scheduled to be revisited.
- **ADP Payroll Agreement:** Upon a motion by **Joe Huff**, seconded by **Tommy Tignor**, the Board voted to enter into an agreement with ADP for payroll processing services. **Motion carried.**

1. $\text{H}_2\text{O} + \text{CO}_2 \rightarrow \text{H}_2\text{CO}_3$
 $\text{H}_2\text{CO}_3 \rightleftharpoons \text{H}^+ + \text{HCO}_3^-$
 $\text{HCO}_3^- \rightleftharpoons \text{CO}_3^{2-} + \text{H}^+$

1. The first step is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the situation.

1. The first step is to identify the problem. This involves understanding the current situation and the goals that need to be achieved.

14. The above information is being furnished to you for your information only. It is not intended to be used for any other purpose. The information is being furnished to you for your information only. It is not intended to be used for any other purpose. The information is being furnished to you for your information only. It is not intended to be used for any other purpose.

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100-443887-1000

DATE: 11/11/2011

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WATERBURY

1. The following is a list of the names of the persons who have been named in the above-mentioned affidavits as having been in the possession of the same at the time of the same being seized by the officers of the United States Marshal at New York City, on the 1st day of March, 1902.

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 1, 1861. It is a copy of the original letter, and is signed by Abraham Lincoln.

1. The following information was obtained from the records of the Federal Bureau of Investigation, Bureau of Prisons, and the United States Department of Justice, Office of the Inspector General, regarding the activities of the following individuals:

[illegible]

1. The first step is to identify the problem. This involves understanding the situation and the goals that need to be achieved. It is important to gather all relevant information and to define the problem clearly.

10. ADJOURNMENT & NEXT MEETING

The next regularly scheduled meeting of the Board of Directors will be held on **July 21, 2026**, at **6:00 PM** at 141 Highland Drive, Lebanon, Virginia.

There being no further business to come before the Board, a motion was made by **Clifford Hess**, seconded by **Joe Huff**, to adjourn the meeting at **8:10 PM**. **Motion carried.**

Minutes submitted respectfully for board approval.

Motion to Approve Joe Huff

Second Stephen Perkins

Motion Carried yes

Thomas Tignor
Thomas Tignor, Secretary

7-21-26
Date